

**TO:** His Worship Mayor Dan Ruimy  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Disbursements for the month ended October 31, 2022

**MEETING DATE:** November 29, 2022  
**FILE NO:** 05-1630-01-2022  
**MEETING:** Council

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**EXECUTIVE SUMMARY:**

The disbursements summary for the past period is attached for information. All voucher payments are approved by the Director of Finance or Deputy Director of Finance. Expenditure details are available by request through the Finance Department.

**RECOMMENDATION:**

That the disbursements as listed below for the month ended October 31, 2022 be received for information.

GENERAL	\$	18,353,396
PAYROLL	\$	2,391,092
PURCHASE CARD	\$	<u>174,711</u>
	\$	<u>20,919,199</u>

**DISCUSSION:**

**a) Background Context:**

The adoption of the Five Year Consolidated Financial Plan has appropriated funds and provided authorization for expenditures to deliver municipal services. All disbursements are subjected to the appropriate approvals through the City's Purchasing Policy.

The disbursements are for expenditures that are provided in the Financial Plan Bylaw or subsequently approved through Council Resolution.

**b) Citizen/Customer Implications:**

The citizens of Maple Ridge are informed on a routine monthly basis of financial disbursements.

**c) Business Plan/Financial Implications:**

Highlights of larger items included in Financial Plan or Council Resolution


• BA Blacktop – Pavement rehabilitation program	\$	962,488
• Crown Contracting – Traffic calming & 117 Ave corridor improvements	\$	391,794
• Drake Excavating (2016) Ltd - 225 St pump station replacement	\$	206,900
• Drake Excavating (2016) Ltd - 236 St water pump station	\$	201,735
• Drake Excavating (2016) Ltd - Concrete box culvert (110 Ave)	\$	373,890
• Emergency Communications - Quarterly dispatch levy	\$	464,926
• Fraser Valley Regional Library - 3rd quarter members assessment	\$	785,272
• GPM Civil Contracting Inc - Park construction (241A St)	\$	631,966
• Greater Vancouver Water District - Water consumption	\$	1,370,425
• Greater Vancouver Regional District - MFA debt payments	\$	1,303,518
• Receiver General for Canada - Quarterly RCMP contract payment	\$	5,015,851
• Ridge Meadows Recycling Society - Quarterly contract payment	\$	855,907


**d) Policy Implications:**

Corporate governance practice includes reporting the disbursements to Council monthly.

**CONCLUSION:**

The disbursements for the month ended October 31, 2022 have been reviewed and are in order.

  
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Prepared by: **Trevor Hansvall, CPA**  
Accountant 2

  
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Reviewed by: **Trevor Thompson, BBA, CPA, CGA**  
Director of Finance

  
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Approved by: **Christina Crabtree**  
General Manager Corporate Services

  
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Concurrence: **Scott Hartman**  
Chief Administrative Officer

**CITY OF MAPLE RIDGE**  
**MONTHLY DISBURSEMENTS - Oct 2022**

<b><u>VENDOR NAME</u></b>	<b><u>DESCRIPTION OF PAYMENT</u></b>	<b><u>AMOUNT</u></b>
0946235 BC Ltd	Light landscaping & mowing	23,704
Aplin & Martin Consultants Ltd	117 Ave corridor improvements	22,659
	123 Ave flood mitigation	12,941
	Sanitary model update	20,844
Aqua Silva Resource Management	Environmental monitoring & permitting	56,444
Atlantic Industries Limited	Culvert replacement program	24,812
BA Blacktop	Pavement rehabilitation program	119,706
Badger Daylighting Lp	Hydro-excavation (multiple locations)	962,488
BC Hydro	Electricity	33,500
BC Institute of Technology	Employee courses	157,917
BC SPCA	Contract payment	18,367
CUPE Local 622	Employee remittance (Union dues)	101,772
Caballero Sales & Service Ltd	Supply & install four post vehicle hoist	40,631
CDW Canada Inc	Tech hardware ( Chromebooks, monitors, keyboards, etc.)	70,363
Central Square Canada Software	Software maintenance	37,798
Cobing Building Solutions	Building maintenance (various locations)	17,493
	Replace end of life cooling & heating coils (Leisure Centre)	16,011
	River Rd traffic calming & 117 Ave corridor improvements	89,994
Crown Contracting Limited	Contracted service provider - fitness classes & programs .	106,005
Curtis Personalized Health	Knotweed site monitoring & treatment	391,794
Diamond Head Consulting Ltd	225 St sanitary pump station	15,413
Drake Excavating (2016) Ltd	236 St water pump station	16,238
	Installation of concrete box culvert (110 Ave)	206,900
Emco Corporation	Works yard inventory	201,735
Emergency Communications	Quarterly dispatch levy	373,890
Foreseeson Technology Inc	Supply & install 3 EV charge points	782,524
Fraser Valley Regional Library	3rd quarter members assessment	18,295
	Contributed capital replacement funding	464,926
Frazer Excavation Ltd	Ditch cleaning & trucking	47,756
Fred Surridge Ltd	Waterworks supplies	785,272
GPM Civil Contracting Inc	Park construction (241A St)	10,000
	Silver Valley gathering place	795,272
Greater Vancouver Water District	Water consumption	15,793
Greater Vancouver Regional District	MFA debt payments	43,836
Green Landscape Experts Ltd	Watering of various tree at assigned sites	631,966
Hallmark Facility Services Inc	Janitorial services & supplies	23,392
Image Painting & Restoration	Painting & restoration services	655,358
ISL Engineering & Land Services	Drainage upgrade program	1,370,425
Lafarge Canada Inc	Roadworks materials	1,303,518
Langley Concrete & Tile Ltd	Culvert replacement program	19,037
Leaders International Executive	Recruitment fees	42,481
Lee's Trees	Watering of various tree at assigned sites	18,795
Maple Leaf Disposal Ltd	Refuse container and litter collection	20,444
Mar-Tech Underground Services	Culvert replacement program	28,182
May, Robert	Building maintenance/repairs (various locations)	42,232
McElhanney Consulting Services	Design services for two multi-use paths	15,195
MDT Technical Services Inc	Supply & install cellular enhancements	39,613
Metro Motors Ltd	2X 2022 Ford F150 Supercrew 4WD	25,116
Municipal Insurance Association	Insurance deductibles	35,933
Municipal Pension Plan BC	Employer/employee remittance	570,351
New Rhodes Construction Inc	Supply & construction of Neighbourhood Park signs	26,561
Now Solutions Inc	Payroll software annual license	114,283
Pacific Blue Cross	Employer/employee remittance	588,860

<u>VENDOR NAME</u>	<u>DESCRIPTION OF PAYMENT</u>	<u>AMOUNT</u>
Pine Creek Development Ltd	Security refund	183,562
Prime Government Solutions Inc	PrimeGov OneMeeting software subscription	33,000
Prime Traffic Solutions Ltd	Traffic control	44,956
RCMP	Annual fee for DNA analysis services	52,606
Receiver General for Canada (RCMP)	Quarterly RCMP contract payment	5,015,851
Receiver General for Canada	Employer/employee remittance	855,660
RG Arenas (Maple Ridge) Ltd	Ice rentals	185,695
Ricoh Canada Inc	Quarterly copy usage	20,310
Ridge Meadows Search & Rescue	Service agreement	18,500
Ridge Meadows Recycling Society	Litter pick up	1,250
	Quarterly contract payment	855,907
	Share of parking lot repairs	9,109
Rollins Machinery Ltd	Vehicle maintenance	866,266
Sanscorp Products Ltd	Roadworks material	16,643
Scottish Line Painting Ltd	Thermoplastic road markings	16,915
Stantec Consulting Ltd	236 St water pump station	62,560
Stewart Mcdannold Stuart	Professional fees	53,560
Streetwise Traffic Controllers	Traffic control	16,913
Suncor Energy Products	Gasoline & diesel fuel	19,601
Targa Contracting Ltd	Culvert replacement (98 Ave)	70,070
Total Power Ltd	Generator maintenance	31,132
Triple X Contracting Ltd	Ditching	18,175
Tundra Plumbing Ltd	Miscellaneous plumbing/gas maintenance	33,794
Urban Lumberjack Tree Services	Roadside chipping & tree removals	34,169
Warrington PCI Management	Tower common costs	28,836
Western Weed Control (1980) Ltd	Vegetation control	68,567
Westridge Security Ltd	Community patrols & static guard service	18,155
Whitestar Property Services	Parks mowing & trimming + light landscape	20,289
Wishbone Industries Limited	Supply & install parks furniture (bench, picnic table, etc.)	25,879
Workers Compensation Board BC	Employer/Employee remittance	31,662
		286,746
Disbursements In Excess \$15,000		17,611,561
Disbursements Under \$15,000		741,835
Total Payee Disbursements		18,353,396
Payroll	PP22/20 & PP22/21	2,391,092
Purchase Cards - Payment		174,711
Total Disbursements Oct 2022		20,919,199